

NCRC BORC Meeting

Location: Virtual Meeting

Date: **August 16, 2021**

Meeting Minutes

Call to Order

5:30 PDT by Gretchen Baker

Recording Secretary: Bonny Armstrong

In Attendance

BORC: NC – Gretchen Baker, TC – Roger Mortimer, Dive - Zeb Lilly, SC – DJ Walker, RM – Andy Armstrong, WR – David Angel, Central – Jess Deli, SW – Sarah Truebe, NE – Greg Moore, PNW – John Punches, ER – Tony Smith. Proxies: DJ Walker for Medical

NCRC Volunteer Position Holders: Marty Reames, Casey England, Bonny Armstrong

Guests: Rene Ohms, Pat Seiser, Ron Davis

16 total

Meeting documents are available in [this Google Drive folder](#).

Proposed changes to meeting agenda None.

Approval of 2021 July meeting minutes NE moves, SC seconds, approved without changes.

Reports of Officers

1. Training Coordinator – Because people still want NCRC training, Roger suggests that trainings proceed only after carefully addressing COVID concerns. Roger does not intend to run again in February for the Training Coordinator position.
2. Other –
 - a. Scholarship Committee – Marty reported that one of 8 scholarships was used at the regional in New York and 9 more scholarships have been awarded. **NE moves that Scholarship applicants awarded scholarships to the National in 2020 and 2021 have until the end of 2022 to use them at any weeklong or modular of a weeklong training. TC seconds. Motion approved.**
 - b. Certification – Casey says that since the pilot certification testing will not be tested at National, we will move toward the next beta version, which will be a combination of evening check-offs and certification skills. The Level 1 pilot will be simplified, for example, no more coin flips to determine testing and patient packaging of the SKED and Ferno will be assigned to one level each. Instructors from the same level who did not directly teach the skill can check students off.
3. National Coordinator – A link to the NC's August report can be found [here](#). It covers NCRC instructors who received NSS awards, financial officer updates, 2022 NCRC elections, and other NC activities. John Punches offered to work with Christy Starr to create a finance system for the NCRC. There is a new form Christy would like filled out when collecting money. It is in the Google Drive linked at the top and will be added to documents for requesting seminars. The next Winter BORC meeting will be held in Las Vegas, NV, February 26, 2022.

Reports of Committees

1. Seminar update – the 2021 New York seminar has been cancelled due to new COVID concerns. Greg was thanked for his extensive planning. He will be working on refunds and finishing up the finances for the seminar.
2. Education Committee –
 - a. L1 Medical Assessment **Motion: Training moves that Objective 3 of L1 Medical Assessment is amended as follows:** Demonstrate how to take vital signs (pulse, respirations, ~~blood pressure~~, and level of consciousness) and demonstrate an understanding of how they relate to patient status. **Central seconds. Motion approved.**
 - b. L1 Ups/Downs **Motion: Training moves that Level 1 Up and Down Objectives are amended as follows: (Motion approved.)**

Objectives:

1. Rig a litter in vertical orientation for raising and lowering operations
 2. Rig and operate a Munter Hitch 2-tension (TTRS) lowering system
 3. ~~Rig and operate a fixed brake lowering system~~
 4. Rig and operate 1:1, 2:1 and 3:1 2-tension (TTRS) hauling systems with appropriate PCDs
 5. Discuss when a TTRS may momentarily transition to a STM-UB during hauling/lowering operations
 6. ~~Rig and operate a Munter Hitch belay system~~
 7. Participate as a member of a haul team
 8. Perform as an edge tender *or litter attendant* in a high angle lowering or hauling system
 9. ~~Perform as a litter attendant in a high angle lowering or hauling system~~ PNW seconds. Motion approved.
 - c. Since Medical's motion to test pilot the new draft L1 medical curriculum in NY was not needed, Dr. Ekey will present this online to the BORC. Date TBD.
 - d. Proposed changes to the SPAR Pickoff Lesson Plan were sent in advance to BORC members. Changes address pickoff lesson plan including at least one cooperative and one uncooperative-patient pickoff. **Motion: Training moves that the amended SPAR Pick-off lesson plan is accepted. DC seconds. Motion approved.**
 - e. **TC moves that the 2021 IQ students (Zeb Lilly, Laura Demarest, and Cordelia Ross) be approved as Provisional Instructors. SC seconds. Motion approved.**
3. Instructor Retention/Development Committee –
 - a. **Motion: South Central moves that the BORC approve the delivery of an IQ class at the South-Central Regional Seminar in January 2022. Motion approved.** Number of potential IQ students, student's schedule/preferences, and the IQ experience at a National vs a Regional were points of discussion.
 - b. **Motion: SC moves that the BORC accept the updated 203 policy as presented. The updated 203 policy was emailed to BORC members prior to this meeting. Motion approved.**
 - c. IQ selection Process – Andy presented an overview of ideas for changes to the IQ selection process and requested input. Ideas include moving away from an Education Committee responsibility and combining evaluations of the student's L3 lead and last level lead (or just before L3's lead) with the Training Coordinator along with BORC overview. Tony suggested including the student's Regional Coordinator in IQ selection. Roger was in favor of having more input into selection of IQ students. Instructor Retention/Development Committee will refine idea more and bring it back to the BORC.

Old Business

1. Image Replacement – Marty reported that L1 and L2 curriculum images are complete. Approximately one-half of the images are replaced in the manual and the rest could be done by the end of the year. Marty will check if already copyrighted material can be used. Marty had sent out the NSS-NCRC image agreement form in advance to the BORC and EdComm and took notes on concerns and questions about it to take to the lawyers.

New Business

1. Next meeting will be virtual - Monday, October 18, 2021 8:30 pm (EDT)/5:30 pm (PDT).
2. Tony requested help setting up registration for the 2022 National. Several folks said they could help.

Meeting adjourned at 7:06 PDT (1 hour, 36 minutes total).