

NCRC Summer Meeting 2012 Minutes.  
June 26 Lewisburg, WV  
Call to order 9:04am

Roll Call and collection of Proxy Letters

Proxies:

Western Region –Frantz  
Central Region- Mirza  
PNW- Paquette  
Southwest- Seiser  
Rocky Mountain- Speaect  
Southeastern-Putnam  
Caribbean-Mirza  
SouthCentral- Evans

Approval of Winter 2012 Minutes- Sent electronically 6-24-2012

Medical Moves with the caveat of correcting the spelling of “Mosberg” and clarification of who the chair of the IT committee is, Western seconded, motion carried unopposed.

Finance Report	Appendix A
National Coordinator	Appendix B
Training Officer	Appendix C
Medical Officer	Appendix D
Diving Officer	Appendix E

Regional Coordinator Reports

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2012 Seminar –Mentone	Closed Marty has financials and it is balanced
2013 Seminar –New York	Greg has volunteered to be the registrar (Dates July 5- 13)

2014 Seminar- Colorado Update

2015 Proposal- Park City, Kentucky	NE moves moved to continue with the proposed planning on the site in Park City Kentucky for 2015 National Seminar. Western Seconded (No opposition)
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Elections:

Education Committee Member at Large- Currently Leanne Hughes, will run again

Votes: For- All                      Against- None.                      Abstentions- None.

Eastern Region- Currently Jeff Good- Will run again

Votes: For- All                      Against- None                      Abstentions- None

Central Region- Currently Michael Huseman, Jessica Deli is running, Michael declines to run again

Votes: For- All                      Against- None                      Abstentions- None

PNW Region- Currently John Panches- Will run again

Vote: For- All                      Against- None                      Abstentions- None

Medical Officer- Currently Stephen Mosberg- Will run again

Vote: For- All                      Against- None                      Abstentions- None

Endowed Scholarship fund report - BOG will vote on Motion on Friday. *Suggestion was made to post names of recipients*

Code of Conduct report Good, White, Evans, Walker – Report by winter meeting, They are looking for a way to enforce.

IT committee report Evans, Good, A. Mortimer, Moore – Continue to work on the problem. Amanda has looked into one company. If a clarification is need then they will come back to National Coordinator or NTC.

New Business

Illustrations Copyright issues – Closed Session Called. Action: have the reviewed material reviewed by a copyright attorney.

John Evans, Steve Mosberg, and Bill Frantz with Bill as Chair for a committee to discuss mob/demob/registrar etc. for seminars. Report back by the Fall education committee. They will get someone from the education committee to assist. The direction is to fill positions that used to be considered staff.

The NSS is a creating a webinar series and has asked the NCRC for assistance. This can help create increased awareness of the NCRC. Once or twice a year is the goal.

***Action item (Suggestion to make announcement in the NSS news and other electronic media that positions are available)***

Update the web for new cost per student to include the \$3.00 per student per day fee for insurance costs.

Announcements - None

Motion to Adjourn at 12:04pm by Western: motion carried by assent.

## **Appendix A**

Finance Officer: Marty Reames

As of May 31st, 2012, the National Account has a balance of \$58,065.10.

All of the NCRC accounting information for the last NSS fiscal year (April 2011 - March 2012) has been entered into the new NSS Quickbooks system. I have also received all of the accounting information for the 2012 National Seminar from the National Training Coordinator.

The Quickbooks accounting system has fairly extensive reporting capabilities that may be useful to analyze income and expenses over time. If there is specific financial information you are interested in (i.e. amount spent on training gear, printing materials, transportation expenses, etc...), please let me know.

Please check your account signature authority. The signers on the account should include Debra Young, the NSS Secretary-Treasurer, and Wm Shrewsbury, the NSS President.

## **Appendix B**

The various bills were authorized to be paid.

Responded to 17 requests by the NSS for information or to liase with other organizations.

Fielded 13 requests from media organizations for information or footage of rescues.

Filed the reports for the BOG.

Worked with the EC for curriculum development.

## **Appendix C**

### **National Training Coordinator Report to the BORC June 26, 2012**

#### **Progress:**

The Education Committee continues our regularly scheduled monthly conference calls. It also held a face to face meeting in Walker County Georgia on 2/12/2012.

The EC is continuing its comprehensive review of all curriculum materials level by level to ensure consistency within each subject, covering lesson plans, PowerPoints, handouts, field work, skills, and the book. We implemented some of the suggested changes from last November's Instructor Summit as approved by the BORC in February.

Beck Jones has continued doing a great job as curriculum coordinator and for the most part, our curriculum materials are now organized. Greg Moore continues to function as our IT guy and continues to make curriculum materials available to instructors via the internet.

The May 2012 seminar had 84 students and 40 instructor. We taught Levels 1, 2, & 3 plus TOFE and IQ. Unfortunately we had to cancel the Caving and Wilderness Medicine pilot class for lack of registered students. We managed to make a profit of \$1,743.53 while paying the food and lodging expenses of all the instructors and staff. This is only

possible through generous donations of copy machine use, materials and cash from several friends of the NCRC. In addition we had 3 paid up students cancel their registrations very late that did not request refunds on hardships grounds and that helped increase the bottom line. I did refund one student's last minute cancelation due to a family medical emergency. He was very grateful. A full accounting for the 2012 national seminar has been handed over to Mary Reams as the new NCRC treasurer.

We have chosen 6 new graduates from the 2012 IQ class and their assessments will be reviewed by the EC for a recommendation to the BORC soon.

**Plans:**

Assist with the July 2013 National Seminar in New York as NTC.

Review of all curriculum materials to continue.

Continue to develop instructor resources that will be available to NCRC instructors via the internet.

Continue ongoing efforts to review portions of NCRC text, to ensure curriculum and book are consistent, under editorship of Anmar Mirza

Work with Roger Mortimer and others on the Medical Specialty pilot course for inclusion at the 2013 National Seminar if the BORC is still interested.

Consider other new material for additional class offerings.

**Problems:**

The creation of a fixed site for a national seminar in Mentone, AL has one drawback that I have noticed. It may just be my poor ability to delegate but it appears everyone thinks that there is little that needs to be done each year to get ready at Camp Skyline. In addition, because I and a few people in Walker County proposed it, the assumption is that we will run it every year. I personally do not have the time and energy to be the Online Registrar, keeper of the records, NTC, Course Coordinator and office boy at the next national at Mentone. My suggestion is to find a volunteer to be the fixed registration person that can handle the online system and financial records each year. That person should not have any other duties at the seminar as those tasks take up a great amount of time. We also need office duty assignments in advance with some training period as to where things can be found and how things are operated.

Regardless where the seminars are held, I feel that BORC members, Instructors and Ed Committee members have the duty to help with set up and take down of the seminar. The same few people tend to come early and help set up and stay late to pack up the cache most years. I am sure that all of us would like to go caving or head home to rest at the end of a seminar. I don't think it needs to be everyone by any means but some of us do need

to make travel and vacation plans well in advance to allow for a day early or a day late to help with set up and packing. A duty roster from the BORC, Instructors and Ed Committee could be created so that each of us only has the job once every two or three years. It is difficult to ask people to help when they clearly have plans to leave quickly of planes to catch. If we knew man months in advance and several of us were assigned, it would be quick work for all.

**Action items for the Winter BORC meeting:**

Assign someone to create the above requested mobilization and de-mobilization duty assignments plan and an actual work plan for future seminars.

Thank you for your time.

Respectfully submitted,  
Steve Hudson,  
National Training Coordinator

**Appendix D**

**Stephen R Mosberg, M.D.**  
NSS 20444FE

Report to the Board of Regional Coordinators, NCRC, June, 2012

Since the last BORC meeting:

I have:

1. Participated in Education Committee phone conferences as scheduling allowed.
2. Attended the Annual Seminar in Mentone and assisted with Level 2.
3. Rewritten the PowerPoint for Level 1 Medical Assessment. These will be forwarded to the Ed Committee for consideration.
4. Conducted a Post-seminar survey which revealed a small number (6) of cases of minor upper respiratory symptoms.
5. I am pleased to report that we are seeing continued emphasis on placement of monitoring equipment during patient packaging and actual monitoring of “patients” during Mock exercises.

In the future, the Medical Coordinator will need to:

1. Continue to update and refine all Medical lectures. There have been suggestions for revisions of Medical/First Aid curriculum, and suggested changes will continue to be reviewed.
2. Review and update the Medical Consideration chapters in the text to conform with the lectures.
3. Continue to monitor Patient Packaging techniques, learning objectives and testing criteria; work on Level 2 Packaging "advanced" techniques.
4. Assist and evaluate the new Medical elective.
5. Continue to conduct annual post seminar surveys to monitor for occult illnesses.

Respectfully submitted,

Stephen Mosberg  
20444FE

## **Appendix E**

3-18-12 Vortex cave, FL. A new cavediver entered the cave to look for a diver that disappeared in the cave last year. He was hoping to collect the large reward offered by the family. He didn't make it out, and had to be recovered. Note, none of the original search team believes the missing diver was actually still in the cave.

3-19-12 Devil's cave, FL. An open water diver entered the cave, and got lost in a side tunnel.

3-21-12 Weeki Wachee spring, FL. There was a team exploration in progress, and one diver got caught up in the strong current near the exit, and ascended too fast, embolized, and died.

2-25-12 Jackson Blue Spring, FL. A cavediving instructor, and two students made a wrong turn, and entered a small tunnel. The instructor was last in line, and too big to fit, so the students got ahead of him and silted out the tunnel. The instructor went back to the surface for help. He found a sidemount instructor, and that instructor went to look for the students, He found both alive, and escorted them safely out.

## **Appendix F**

June 25, 2012

San Juan, Puerto Rico

To: BOARC

RE: Caribbean Region Report

Dear Friends:

Sorry that I was not able to be with you guys on this meeting. I am including the Caribbean Region Report on this letter.

1. I am submitting my Proxy to Anmar Mirza, to cover my votes.
2. No accidents to report.
3. A total of 3 activities have been performed so far during the year. One BCRO, a patient packaging and movement, and SRT are the detail of these activities. Money regarding insurance and NCRC tuition will be sent shortly. We are planning to do 2 more activities before the year ends.
4. We are still trying to be recognized by the government to see if it's feasible to receive its aid, to buy gear. Until know all the efforts have not delivered, still our plan is to keep pushing it.
5. No plans as of this moment are in place for another week long seminar.

Respectfully,

Roberto "Bull" Miranda  
NCRC Coordinator

## **Appendix G**

There was not much activity in the region this period. One OCR was held at Great Saltpeter Cave Preserve.

2 OCRs are planned.

## **Appendix H**



# National Cave Rescue Commission

of the  
**National Speleological Society**  
Eastern Region

Jeffrey F. Good  
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## Report to the Board of Regional Coordinators June 26, 2012

### Eastern Region Coordinator Report

- Twenty-Six students completed an OCR March 30-April 1, 2012 at EMU in Harrisonburg, VA
- Continuing work on Cave Rescue Standards for Virginia Search & Rescue Council (VASARCO).
- Continuing to work on further development of the new Mitchie Phones.
- Continuing to work with Germany Valley Karst Survey (GVKS) on Action Plan for Cave Rescue.
- Planning Vertical Workshop Session for OTR on Saturday September 1, 2012.
- Planning ER Staff Fall Meeting during OTR on Sunday September 2, 2012 10:00HRS at Glen Koon's house.
- Committee Chair working on Code of Conduct Standards with Southeastern, Northeastern and South Central Regional Coordinators.
- Working with NCRC IT committee chaired by Greg Moore, on data entry and data management.

### Appendix I

*Northeast Region Coordinator  
John Evans  
253 Main St  
Maynard, Ma 01754*

## **Northeast Region NCRC**

### **Summer 2012 Regional Report**

June 21, 2012

**Rescues** – None.

**Training Held** – Orientation to Cave Rescue Workshop April 28 & 29 in Clinton, New Jersey. Sue Fisher – No Financial Report received to date.

**Plans** – An Orientation to Cave Rescue Workshop is planned for September (most likely the 22&23) in Berlin, NY. This is part of rescue pre-planning for Bentley's Cavern and Merlin's Cave as an introduction to cave rescue for the Berlin and Caanan, NY fire/rescue squads. These caves are both outside of the main NY caving areas and were recently acquired by the Northeast Cave Conservancy.

### **2013 Seminar Planning**

#### **Winter Report**

The Gilboa Dam upstream of Schoharie overtopped due to Hurricane Irene (August 28) and devastated the Village of Schoharie, NY. The Schoharie Central School site of the 2013 Seminar was above the flood level and is undamaged. The village itself was not as lucky most of the town's infrastructure was destroyed. All of the restaurants were flooded and have not reopened as of early January. The only unresolved issue is the meal service; we are currently negotiating with the schools food service.

#### **Summer Report**

We have negotiated food with the Schoharie Central School food service for \$25 per person per day. The school staff will purchase the food and prepare the evening meals. Breakfast and Lunch will be handled primarily by Emily Davis and the seminar staff. Having the school staff prepare breakfast is cost prohibitive. At this time there are no other options for food preparation. Using the amount above the seminar fee will be \$540.00 per person using a breakeven of 50 students.

John Evans – Northeast Region Coordinator

## **Appendix J**



**National Cave Rescue  
Commission**  
of the  
**National Speleological Society**  
Pacific Northwest Region

John Punches  
PNW Region Coordinator  
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**Report to the Board of Regional Coordinators**  
**June 26, 2012**

**PNW Region Coordinator Report**

- We offered an OCR at Oregon Caves this in early June. Participants included staff and volunteers from Oregon Caves National Monument, Redwoods National and State Parks, area search and rescue personnel, and a member of Cascade Grotto. The two day event included a mock rescue from the far point of the cave's off-trail route -- a very challenging problem that includes several tight constrictions and a tricky conversion from tight squeeze to vertical haul to vertical lower. The mock served the secondary purpose of testing the Monument's rescue plan for this section of cave.
- We anticipate an OCR in south central Washington in this fall.
- I continue to make slow progress on the Edge Problems chapter for the book, and remain committed to updating the illustrations for patient packaging at my earliest opportunity.
- I regret that work commitments prevent me from attending Convention. Don Paquette has my proxy.
- I understand that my term is up at this meeting. I am willing to serve another term.

**Appendix K**

**?**

## **Appendix L**

# **National Cave Rescue Commission South-Central Regional Report Summer Meeting 2012**

DJ Walker

### **Recent Events/Activities**

- There has been little activity in our region since the last report in February
- We are in the planning phase of a possible Regional Seminar in the first three months of 2013.

### **Ongoing Events/Activities**

- NA

## **Appendix M**

No Report Submitted

## **Appendix N**

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## **Appendix O**

Western Region Report

Rescues: One body recovery in Anza-Borrego mud caves. The subject was missing for a month before found, very close to the PLS.

Trainings: Ken Laidlaw and Bill Frantz put on an informal training for the Santa Cruz county sheriff's office.

I passed on the requests of the family of the missing spelunker to cavers and grottos in the area. I taught at Mentone. I went to the MRA meeting to serve as a liaison between the NCRC and the BORC (report on cavechat site). While there I got the San Bernardino county and Fresno county SAR teams to talk to each other about a joint training in 2013. I worked on several book chapters and continue to write and facilitate others' contributions to the book. I administered the NCRC scholarships.

Plans: Attend the Wilderness Medical Society meeting in July to discuss inclusion of NCRC activities on their list of approved courses for their Fellow program.

No problems.